

COURSE OUTLINE

Faculty: Language Academy UTM Kuala Lumpur	Page :
Course Code: ULAB 1032 (Introductory Academic English) Total Contact Hour: 4 hrs x 14 weeks = 56 hrs	Semester: Academic Session:

Lecturer : Teaching Staff of Language Academy, UTM KL
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Synopsis : This beginner course is designed to develop students' receptive and productive academic skills. For receptive skills, students will be guided to listen and read academic texts (specifically descriptive, problem solution and non-linear text types) as well as respond to questions based on the texts. For the productive skill of speaking, students will be given guidance on how to deliver a short speech based on topics of their choice. This course will also familiarise students with expository paragraph and essay writing that describe visual/non-linear information as well as problem-solution topics. It also provides enrichment activities to complement the development of both receptive and productive skills through self-access materials. At the end of the course, students should be able to apply these skills in current and future academic settings.

LEARNING OUTCOME

By the end of the course, students should be able to:

No	Course Learning Outcome	Course Learning Outcome Addressed	Taxonomy (C,P,A)	Assessment Method
1.	Obtain specific information and main ideas from reading texts	CS1	C2	Final Examination
2.	Listen to academic texts and take notes	CS2	C2,	Listening Test
3.	Write a short descriptive paragraph based on non-linear information and problem solution essay	CS1	C2, C4	Final Examination, Writing test
4.	Communicate orally with confidence and fluency	CS3, CS4	A2, C3	Oral Presentation
5.	Use self-access learning materials for language development	CS4	C3	MyLinE Resources

STUDENT LEARNING TIME

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Teaching and Learning Activity	Student Learning Time (hour)
1. Face-to-face Learning	56
a. Lecture	28
b. Student-centred learning activities such as group discussion	28
2. Self-Directed Learning	19
a. Non-face-to-face learning or student-centred learning (SCL) such as	11
- MyLinE	
- Information search	
- Reading	
- Dictionary skills	
- Group discussion	
- Sentence Level & Paragraph writing	
b. Revision	4
c. Assessment Preparations	4
3. Formal Assessment	5
a. On-going	
- Listening Test	1
- Writing Test	1
- Oral Presentation	1
b. Final Examination	2
Total	80

TEACHING METHODOLOGY

Lecture, Group discussion, Independent Study, Co-operative learning

WEEKLY SCHEDULE

Meeting	Content
Week 1-3	Introduction to the course <ul style="list-style-type: none"> Overview of course content, mode of implementation and assessment Reading Academic Skills Focus : Understanding academic texts <ul style="list-style-type: none"> Skimming and scanning Extracting specific information

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	<ul style="list-style-type: none">Identifying main ideas and supporting detailsUsing the introduction paragraph to understand central idea of reading contentDeriving the meaning of words, phrases, sentences from the contextUnderstanding and interpreting linear and non-linear textsUnderstanding relationships within a sentence, between sentences and paragraphs
Week 3	Listening Academic Skills Focus: listen to academic texts and take notes <ul style="list-style-type: none">Recalling InformationRecognising main ideas and supporting detailsPractising note taking skillsUnderstanding transition signals/linkers in lectureUsing the introduction to understand central idea of listening content Assessment : Start of MyLinE activities
Week 4-5	Assessment: Listening test Writing Academic Skills Focus:Understanding paragraph structure in writing <ul style="list-style-type: none">topic sentence, supporting sentences/details, concluding sentence
Week 6-8	Writing Academic Skills Focus : Transferring Non-linear Information to Linear <ul style="list-style-type: none">Writing a short description (paragraph level) on visual/non-linear information<ul style="list-style-type: none">- Describing chart movements/trends, showing relationship, making comparison and making prediction using appropriate expressions/ register- Using adjectives and adverbs to describe the degree and speed of change- Using appropriate phrases to describe rank and rate Academic Skills Focus : Essay Writing <ul style="list-style-type: none">Understanding essay structure (problem solution type)<ul style="list-style-type: none">- essay outline- writing general and thesis sentences for introduction paragraph- developing body paragraphs- using cohesive devices to join sentences and paragraphs- writing essay conclusion- revising and editing essay

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Week 9	Mid-semester Break
Week 10-12	Assessment: Essay Writing Test Speaking Academic Skills Focus: Oral presentation <ul style="list-style-type: none"> • A guide to speaking skills - appropriacy, coherence & cohesion, grammatical accuracy, fluency, using correct language functions and forms • Choosing speech topic, developing and organising ideas, preparing a presentation outline (introduction, body, conclusion) • Preparing visual aids, delivering speech using appropriate strategies (gestures, voice modulation, body language) • Speaking practice
Week 13	Reading Academic Skills Focus : Understanding inferences
Week 14– 15	Assessment: Oral Presentation – speech topics selected by students MyLinE activities end
Week 16	Revision Week and Final Examination

REFERENCE :

Main Text

Baker, L.R., Church, M.M., Hartman, P., Hyzer, K. and Kirn, E. (2007). *Interactions 2*. Integrated Skills Edition. New York: McGraw Hill.

Other Reference

Oshima, A. and Hogue, A. (2007). *Introduction to Academic Writing*. Third Edition. New York: Pearson Longman.

ATTENDANCE:

Students should adhere to the rules of attendance as stated in the University Academic Regulations:-

- Students must **attend not less than 80% of lecture hours.**
- Students who do not meet the above requirement will not be allowed to attend any lecture and assessment activities and subsequently be awarded a zero (0) mark.

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GRADING:

- Course Work – 60%
- Final Examination – 40%

No.	Assessment Method	PLO	Number	PPD & PSM Assessment (%)	PPK Assessment (%)	Implementation Dates
1	Listening Test	PLO4	1	15	10	Week 5
2	Writing Test	PLO4	1	15	15	Week 10
3	Oral Presentation	PLO4	1	20	15	Week 14-15
4	MyLinE	PLO4	1	10	-	Week 3-14
5	Final Examination	PLO4	1	40	60	Week 17 - 19
	Overall Total			100	100	



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