

COURSE OUTLINE

Department & Faculty: Dept. of Built Environment Center For Diploma Studies SPACE	Page : 1 of 3
Course Code : Industrial Training (DDPF 3908) Total Contact Hours : 0 Pre-requisite : Pass all courses up to semester 5	Semester : Academic Session : 2012/2013

Lecturer	:	
Room No.	:	
Telephone No.	:	
E-mail	:	
Synopsis	:	This course consists of practical training at various property management and valuation firms or government industry such as JPPH, UDA, DBKL, Local Authority. The purpose of the course: the student will get knowledge and experience from direct industry. The major course is divided into 3 – Property valuation, property management and real estate agency. At the end of this course, students should be able to use and apply their professional knowledge and skills in property valuation, property management and estate agency. Through this course, students are led to develop skills to communicate effectively, to lead and cooperate as team members, be highly motivated, disciplined and ethical.

LEARNING OUTCOMES

By the end of the course, students should be able to:

No	Course Learning Outcome	Programme Learning Outcome(s) Addressed	Taxonomy and KI levels	Assessment Methods
1.	Identify the concept and principal for every task of property valuation, property management, or estate agent. Explain the procedures and process property valuation, or property management or estate agent. State the process and procedures of property inspection, title search, properties repairs, monitoring maintenance schedules, project supervision, collection of rental, negotiation, identification of types of valuation and the purpose of valuation.	PO2	P4	Training

Prepared by: Name: Zaharah bt Mohd Yunus Signature: Date:	Certified by: (Course Panel Head) Name: Signature: Date:
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2	Conduct a valuation of property Identify, compare and choose the suitable method of valuation according to the purpose and different types of properties.	PO3	P4 CTPS1-CTPS3	Training
3	Collecting property information, property data, price, cost and value data and analyse data from various sources through effective communication.	PO4	P4 CS1 - CS3	Training
4	Write a full valuation report according to the requirements of the industry and 'Manual of Valuation Standards' Acquire and manage relevant information from various sources as well as accept new ideas	PO6	A3 LL1-LL2	Training

STUDENT LEARNING TIME

Teaching and Learning Activities	Student Learning Time (hours)
A. Face-to-face Learning <ol style="list-style-type: none"> 1. Lecture 2. Tutorial 3. Student Centered Learning 	-
B. Self Directed Learning <ol style="list-style-type: none"> 1. Non face-to-face : project, training 2. Revision 3. Assessment Preparation 	319
C. Formal Assessment <ol style="list-style-type: none"> 1. Continuous Assessment : test 2. Final Exam 	1
Total	320

COURSE OUTLINE

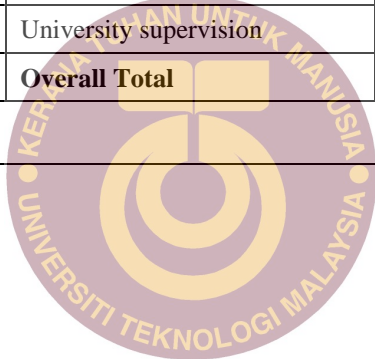
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TEACHING METHODOLOGY

Training during office hours. Supervised by organization supervisor, Practical training committee members, and academic staff of department.

GRADING

No.	Assessment	Number	Each Assessment %	Overall %	Dates
1	Industrial supervision	1	70	70	
2	University supervision	1	30	30	
Overall Total				100	



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